

EAST LINDSEY DISTRICT COUNCIL EXECUTIVE DECISION NOTICE

1. Decision to be taken: To contract Kudos Project Management via the Consultancy+ Framework to provide short-term project management support in preparation for the launch of the next programme of Green Homes Grants delivery

2. This is a:

PORTFOLIO HOLDER SUPPORTED OFFICER DECISION

Note: This form should not be used for Key Decisions

3. The following is the decision making body or person:

OFFICER _____ Sarah Baker _____ after

consultation with _____ Councillor Graham Marsh _____

4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? ____ Yes _____

5. The decision was taken on: 21 January 2022

Note: - the above date to be completed by Democratic Services upon publication

6. Contact Officer and details: Sarah Baker 07917 337857 sarah.baker@e-lindsey.gov.uk

7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made: Framework Agreement and Client Order Form

8. Where the documents are held and where they can be obtained from (except exempt items) when they become available: From Sarah Baker

9. The reason for the decision and other alternative options considered and rejected: News of successful funding bids totalling £7.2m was received in Dec 2021. Due to two previous rounds of funding still being in progress, additional support is required to support project initiation including advice and guidance on resource planning, proposal development, support for procurement of contractors and ensuring appropriate checks and balances are in place to meet the tight deadlines of the project. This support was needed immediately and the Consultancy+ framework has previously been used to provide this expertise.

10. Declaration of any conflicts of interest of the decision making body or the individual: None

11. Provide a note of any subsequent dispensations granted by the Head of Paid service: None
12. Financial Implications of this Decision:- Yes

Estimated cost:- Up to £50,000.

Funded from:- Externally funded from the Sustainable Warmth administration budget.

N.B. Please enter names below, signatures will be retained as a hard copy and will not be published therefore should be provided on page 3 of this form:

13. This decision has been signed off by:

Head of Paid Service/S151 Officer or person presiding
(insert name – signatures should be provided overleaf on page 3)

Leader/Officer **(insert name)**:

Sarah Baker

Portfolio Holder **(insert name)**:

Graham Marsh
